
HOW TO ORDER AN AP EXAM

At LTHS, it is highly recommended that all students in AP classes register for and take AP exams. It is the responsibility of the student to order and pay for the exam.

STEP 1. JOIN AP CLASSROOM BY OCT 4

Your AP Instructor will give you instructions on how to join <https://myap.collegeboard.org> for your course. Each course has a unique join code.

STEP 2. UPDATE YOUR EXAM ORDER BY NOV 15

AP Classroom defaults your exam order to "undecided" - each student needs to update the order status to "yes" or "no" by November 15 (fall and year long courses) or March 15 (spring semester courses).

STEP 3. PAY FOR YOUR EXAM BY NOV 15 (OR MARCH 15 WITH LATE FEE)

LTHS collects funds for exam payment through Revtrak - an online payment system. Payments can be made through May 1st. Please speak to your instructor or Mrs. McNiel (LTHS Testing Coordinator) if you need to set up payment plans or a reduced fee plan.

LATE FEES AND CANCELLATIONS

The College Board will assess a \$40 late fee to any registration after the November (or March for spring semester courses) deadline. Unused exams or cancellations will also be charged a \$40 fee

COST OF EXAMS:

- \$100 per exam; \$150 for Seminar and Research
- \$40 late registration (after Nov 15)
- \$40 cancellation fee after registration deadline

QUESTIONS?

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