

LAKE TRAVIS INDEPENDENT SCHOOL DISTRICT  
APPLICATION FOR DONATION

Donor name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Name, address, and contact information of person authorized by the donor to act on behalf of the donor regarding the donation:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

If the donation is made by an entity with a governing board, a letter from the entity authorizing consent to donate must be included in the application.

Description, value, and purpose of the donation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Life of donation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Provisions or restrictions placed on the donation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Terms and conditions for return of the donation to the donor if the donation has any time or use limitations:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OTHER REVENUES  
GRANTS FROM PRIVATE SOURCES

CDC  
(EXHIBIT)

Itemization of matching or additional funds or other costs that may be incurred by the District during and subsequent to the donation period:

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Donor comments, instructions, and/or requests regarding the proposed donation:

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The signature of the donor indicates that he or she has conferenced with the campus principal and/or Superintendent's designee and has provided the information reflected in the responses to the prompts/questions.

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Signature of donor (or authorized signature if entity has a governing board)	Date
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Signature of principal/director	Date
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Signature of facilities designee	Date
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Signature of technology designee	Date
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**This section to be completed by the Superintendent or designee**

Does the donation create a program or condition that is inconsistent with District policies, philosophies, or current or future plans or purposes?  Yes  No

Does the donation create costs to the District that are unreasonable or unsupportable?  Yes  No

Does the donation create a restriction on any other school or District program that is inconsistent with District policies, philosophies, or current or future plans or purposes?  Yes  No

Does the donation create a conflict with public law?  Yes  No

Does this donation add a permanent and/or temporary structure to District property?  Yes  No

Comments/Review of proposal  
(To be completed by Superintendent's designee)

Final disposition:

- Approved
- Declined

\_\_\_\_\_  
Superintendent/Designee

\_\_\_\_\_  
Date