

CAVS IN SERVICE | Request to ADD Organization to Approved List

All organizations and events should be approved prior to student volunteering.

Cavs in Service Advisory Board retains the right of approval based on established guidelines.

Instructions: Before volunteering, check the online “List of Approved Organizations.” If organization or event is not listed, complete this request form and attach any helpful information (brochures or fliers). Submit to CIS faculty sponsor via email to cis@ltsidschools.org or paper copy to the CIS faculty sponsor in the library.

Submitted by (please print):	Submitter email address:
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Name of Organization or Event:	Describe volunteer activity:
Is this a 501(c)(3) non-profit organization/event? Y N	
Organization address or Event location:	Dates or times needed:
website:	
Organization or Event contact information: name: phone: email:	Special requirements:
List of names authorized to sign verification of service:	Is there any financial benefit to the volunteer or fundraising involved in performing this activity? Y N If Yes, please describe.

- APPROVED
 NOT APPROVED

_____ date
Signature Cavs in Service Representative

Mission – *To facilitate, encourage, and support student volunteerism in the community.*
Vision – *To have every student serve a minimum of 100 volunteer hours upon graduation from Lake Travis High School.*